

# CHUTE FOREST PARISH COUNCIL

## MINUTES

Meeting held in Chute Village Hall at 19:30 on 8 July 2024

### Present:

Cllr Farrell (Chairman), Cllr D Pike (Vice Chairman), Cllr Robertson and Cllr Geraghty.

- 1 **Record Apologies.** Apologies received from Cllr Haigh, Wilts Cllr C Williams and PC J Kinge Wilts Police.
- 2 **Declarations of Interest.** None declared.
- 3 **Co-Option.** No applications received
- 4 **Minutes of the Previous Meeting.**

Having considered the Minutes of the meeting held on 09 May 2024 Cllrs **Resolved to approve and sign, as a correct record, which the Chairman then signed as a true record.**

- 5 **Matters Arising.** None
- 6 **Public Questions.** No public present.
- 7 **Wiltshire Council Report.** Wilts Cllr C Williams reported the following by email. First, I must give my apologies for not being with you this evening as I am currently on holiday. By the time you read this we will have cast our votes and have a new Government with a new mandate in Westminster. Whatever the political colour of that Government there will be policy changes which will affect all of us, some good and some not so good, but that is the nature of our democracy. Enough said on politics, on a more local level Tidworth Area Board met on 24<sup>th</sup> June and I was elected to Chair the Area Board until the end of this current Council in 2025. Main items were the Area Board End of Year Report, a presentation on the Community Area Joints Needs Assessment and the Area Board priorities for the coming year. There has been no change for last year with Health and Wellbeing, Youth and the Environment being the main issues in our community area. Town and Parish updates were given or acknowledged, Healthwatch, NHS Integrated Care Board, Community First and a Road Safety update. There was also an excellent presentation from Kate Brooks from AGE UK Wiltshire regarding the free advice service for older people, their families, and their carers. Grant awards were made to Castledown FM for a refreshment of studio equipment and outside broadcast facilities; Help for Heroes Military Carer Café, which supports carers in both the Armed Forces and civilian community, and Activity Sessions for the lonely and isolated in our community at the AF Equine Charity Hub. A shorter report than normal and I look forward to being with you all after the summer break. **Cllrs thanked Wilts Cllr Williams for his report.**
- 8 **Wiltshire Police Report.** No police present. However, Cllrs noted the June email report from PCSO Rupinder for which she was thanked. Cllrs having

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considered a letter that the Chair of Collingbourne Ducis PC had written to the local Police Inspector regarding the continued lack of any police representation at Parish Council meetings including Chute Forest. **Cllrs thanked the Chair of Collingbourne Ducis PC and noted the letter.**

**9 Correspondence – None received that has not been circulated.**

**10 Finance:**

10.1 The Clerk having presented the bank statement and cash book Cllrs **RESOLVED To accept and sign bank reconciliation as per the bank statement of £9,512.12 as of 8 Jul 24.**

10.2 **Cllrs RESOLVED to authorise the following payments.**

- (1) Clerks Salary
  - (a) May - £259.58
  - (b) Jun – £259.78
- (2) HMRC
  - (a) May- £65.00
  - (b) Jun - £64.80.00
- (3) IONOS
  - (a) May - £3.60 (VAT £0.60)
  - (b) Jun - £3.60 (VAT £0.60)
- (4) HUGOFOX
  - (a) May - £11.99
  - (b) Jun - £11.99
- (5) Chute PC
  - (a) 6 x Design Guides - £56.85

10.3 **Payments received.**

- (1) No payments received

10.4 New 3 Finger Signpost. Having considered replacing the 3 fingered post on the Lower Chute Green being rebuilt by Simon Falla and Andy Morey. **Cllrs RESOLVED to purchase replacement materials for the post at a cost of £450.00 + VAT. Action: Cllr Pike**

10.5 **Bank Signatory.** Having considered adding Cllr Farrell as a signatory on the bank account **Cllrs RESOLVED to add Cllr Farrell. Action: Cllr Farrel**

**11 Planning Applications as received from Wiltshire Council.**

11.1 **PL/2024/05356.** Householder planning permission. Garden room outbuilding to rear garden Woodruff, Chute Cadley. Having considered the application **Cllrs RESOLVED to support the application. Action Clerk**

11.2 **PL/2024/04015.** Householder planning permission. Erection of single storey extension and detached store. External alterations. Redhouse Farm, Roundaway Lane, Clanville. Having considered the application **Cllrs**

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**RESOLVED to support the application.**

**Action: Clerk**

- 11.3 **PL/2024/03823** Householder Application Flinty Cottage, Clanville, Andover, SP11 9HZ Proposed two storey extension, with dormer window. Although the application was sent to the wrong email address for comment and the date for comments had passed the Clerk was able to get an extension to the reply by date set by Wiltshire Council. Having considered the application **Cllrs RESOLVED to support the application.**  
**Action: Clerk**
- 12 **Domain & Email Address.** Cllr Pike reported that this was progressing. Once set up Cllrs will have to use the .gov.uk email addresses. **Action: Cllr Pike**
- 13 **Safety Signs.** Cllr Farrell reported that he had identified suitable aluminium signs that would be mounted on wooden posts at a cost of circa £650.00. After discussion Cllrs **RESOLVED that Cllr Farrell was to progress the purchase at a cost of £650.00 + VAT and that Cllrs Farrell, Robertson & Haigh were to decide on the style, wording and location of the signs.**  
**Action: Cllr Farrell**
- 14 **Footpaths Report.** Cllr Farrell had nothing new to report. **Cllrs noted the report.**
- 15 **Highways Report.** Cllr Pike reported that the parish steward has cut back the vegetation around the drain covers on the drain system running from Star House to Cadley Bottom, making them easier to clear following heavy rainfall.  
**Cllrs noted the report**
- 16 **Village Hall Report.** Cllr Robertson reported that the VH Committee has managed to secure a lottery grant to replace the radiators and the rotten casement windows. Apart from that not a lot really except the lunches are now nearly always fully booked which is good. **Cllrs noted the report**
- 17 **KGF Report.** Cllr Geraghty reported the lawn mower had overheated and cost £1100.00 to rectify. **Cllrs noted the report**
- 18 **Future Meetings meeting.**
- 18.1 **No agenda items were noted for the next meeting.**
- 18.2 **Date of Next Meeting.** The date was confirmed as Thursday, 12 September 2024

**The meeting closed at 20.15.**

Signed:  
Deputy Chairman



Date: 12/9/24