

CHUTE FOREST PARISH COUNCIL

Minutes of Annual Meeting May 19th 2022

Present:

Cllr Pike
Cllr Geraghty

Cllr Robertson
Mrs C Lovell Clerk and RFO

Cllr Farrell

Cllr Williams (Wiltshire Council)

No members of public attended.

1. Election of Chair

Cllr Pike agreed to stand for a further year.

2. Proposed by Cllr Geraghty and Seconded by Cllr Robertson, carried.

3. Election of Vice Chair

Cllr Geraghty agreed to stand as Vice Chairman.

Proposed by Cllr Pike, seconded by Cllr Farrell, carried.

4. To Record any Apologies.

No Apologies Received

5. Declarations of Interest.

Members are reminded that, in accordance with the Council's Code of Conduct, they must declare any personal and/or prejudicial interests and leave the meeting if appropriate.

No Declarations Received

6. Public Questions – No members of public were in attendance.

7. To Receive a report from Wiltshire Council and Wiltshire Police

Cllr Williams provided the following statement received from the Leader of Wiltshire Council:

Wiltshire is a thriving county with a rich and diverse heritage. We are home to half a million people with around half of the population living in towns and villages with fewer than 10,000 residents. The Wiltshire Council Business Plan recognises that we cannot achieve everything in isolation; we need to work ever more closely with our partners and stakeholders.

Our strong and cohesive communities continue to be some of our proudest achievements. The way we look out for each other and handle the challenges we have faced together is what makes our beautiful county the best place to live, work and raise a family.

As a council, we know our mission is to ensure:

The people of Wiltshire are empowered to live full, healthy and enriched lives.

Our communities continue to be beautiful and exciting places to live.

Our local economy thrives and is supported by a skilled workforce.

We lead the way in how councils and counties mitigate the climate challenges ahead. We are committed to listening to and speaking for Wiltshire. The council is a modern and democratic organisation that focuses on learning and adapting rapidly, paying continuous attention to our area's changing needs and ensuring we do what is right for the people of Wiltshire. It also continues to prepare for the opportunities and challenges that come with levelling up and devolution.

As a result, we are continually reviewing and refining our services to deliver better outcomes that empower local people. We will do this with a focus on a cost-effective, strategic and long-term approach to service reform.

We know that this is not without its challenges, which is why, in all that we do, we will continue to be inclusive and focus on preventing problems from arising and act quickly when they do.

We are striving to improve social mobility to reduce inequalities in our communities and joining national efforts to tackle this beyond our own geographic boundaries.

My administration will ensure we continue to work with, and for, our local communities to keep Wiltshire the distinctive place it is, creating pride in our county and our strong communities. It will be courageous and assured in its activities, focused on doing what is right for Wiltshire over the long-term and taking the kind of action that may not yet have been seen elsewhere.

The next Area Board meeting is to held on 30TH May 2022 at Collingbourne Kingston.

8. Minutes of Previous Meeting:

To approve and sign, as a correct record, the Minutes of 10th March 2022

The minutes were approved as a true record and **Proposed by Cllr Geraghty and Seconded by Cllr Farrell, carried.**

9. Co-Option

Two applications had been received. Both had sent their apologies.

10. Allocation of Roles and Responsibilities

- | | |
|------------------------------|----------------|
| a. Footpaths | Cllr Farrell |
| b. Highways | Cllr Pike |
| c. Village Hall | Cllr Robertson |
| d. King George Playing Field | Cllr Geraghty |

11. Correspondence - As received and if necessary, held at the clerk's office

The Clerk advised that all correspondence had been sent out to all Councillors

12. To Approve the Council's Standing Orders, Financial Regulations, Code of Conduct and Review of Asset Register for 2022-23

Standing Orders - Proposed by Cllr Geraghty, seconded by Cllr Farrell, carried.

Financial Regulations - Proposed by Cllr Geraghty, seconded by Cllr Pike, carried.

Code of Conduct - Proposed by Cllr Geraghty, seconded by Cllr Farrell, carried.

Asset Register - Proposed by Cllr Geraghty, seconded by Cllr Farrell, carried.

13. Finance:

Accept and Sign the Annual Governance Statement

Accept and Sign the Accountability Return 2020/10Part 2

Review risk assessment for 2020/2021

Appoint a Competent Internal Auditor for 2021/22

Precept of £5250.00 had been received.

Payments made were:

Clerks Salary March/April 2022 - £430.32

HMRC - £40.95

Payment for WALC subscription - £74.32

Payments received:

Precept of £5250.00 had been received.

CPC contribution to Village Design Guide Printing - £21.00

Payments to be approved:

Insurance Contribution to CPC - £92.17.

All of the above was proposed by Cllr Robertson, seconded by Cllr Geraghty, carried.

14. To receive, consider and comment on Planning Applications as received from Wiltshire Council.

None received.

15. Footpaths

No specific report.

16. Highways Report

No specific report.

17. Village Hall Report

No specific report.

18. Chute Village Design Statement

No specific report.

19. KGF Report

No specific report.

20. Business to be transacted at our next meeting

Walkers not picking up after their dogs.

21. Date of next meeting

14th July 2022 at 7.30pm, Chute Village Hall.

No further business was raised and the Chair closed the meeting at 8.25pm

Signed:

Date: